



TERMS OF REFERENCE FOR THE BADCE COMMITTEES

MANAGEMENT COMMITTEE

This committee has four primary obligations:

- 1 As the Rules provide, it is responsible for everything done in the name of the Society
- 2 It must protect the interests of the Society's members
- 3 It must ensure the proper governance of the Society
- 4 It must develop an appropriate strategy to achieve the Society's objectives (which are to provide a Community Shop)

In more specific terms the Management Committee must keep a handle on the setting up of the shop and its day to day management.

OPERATIONS COMMITTEE

The terms of reference are as follows:

- 1 To facilitate and where necessary supervise the day to day operation of the Shop
- 2 To provide assistance to the Manager
- 3 To organise the volunteer support
- 4 To carry out the vision of the Management Committee
- 5 To report back to the Management Committee

OVERALL

Given its responsibilities the Management Committee will need to be: aware of the shop finances; sanction expenditure before it is incurred; be aware of all matters to do with the lease and the fabric of the building: ensure the shop is being properly run and operating as a Community store. It has the right to reverse any decision taken by the Operations Committee which it considers is either not in the best interests of the shop or not in accordance with the strategic objectives of the Society.